



ALECC Tuition Payment Plan

For non NYC RAEN members, a \$25.00 application and processing fee must accompany the application and the full tuition for this program must be paid by the first day of class unless payment arrangements have been made. Please see the LAC website for details regarding RAEN membership.

For those unable to pay the full tuition by the start of class, the LAC makes available the following Tuition Payment Plan.

The following payment plan has been developed for your convenience in attending the NYSED Adult Literacy Education Core Curriculum Certificate (ALECC) program.

All payments made by check should be made out to “The Literacy Assistance Center”. If you prefer to pay by credit card, go to the Payment by Credit Card link found on the LAC website: <http://www.lacnyc.org>.

Course Fees	\$750	covers all application course fees and course materials
		<ul style="list-style-type: none">• \$25 application and processing fee-due with application by the posted deadline date• \$725 due by the start of class unless tuition payment arrangements have been made and approved in writing with the LAC.

LAC Standard ALECC Tuition Payment Arrangements Plan

Application	\$25	due when one applies for enrollment - non-refundable
First Payment	\$400	due on the first day of class
Final payment	\$325	due by the end of September for the Summer Intensive program, by the end of November for the Fall Extended Program and by the end of March for the Spring Extended Program

No refund requests can be processed once the program begins.
All refund requests must be made in writing.

Anyone requesting payment arrangements will be required to fill out a payment arrangements form with Mr. Craig Tozzo, Chief Financial Officer, Literacy Assistance Center. Please contact Mr. Tozzo at 212-803-3339, or craigt@lacnyc.org for any questions regarding tuition payments and payment arrangements.