



Certificate Program in Teaching English as a Second Language to Adults (TESLA)

2011-2012 TESLA Certificate Program Application

The Literacy Assistance Center of New York City is proud to announce that we are now taking applications for our Summer Intensive and Year-long 2011-2012 Certificate Programs in Teaching English as a Second Language to Adults (TESLA).

This is a rigorous program that provides adult educators a firm foundation in current theory and best practice in the fields of Applied Linguistics and Teaching English to Speakers of Other Languages (TESOL).

The LAC TESLA Certificate serves as an initial qualification for:

- Anyone considering a career in Teaching English to Adult Speakers of Other Languages
- Anyone who has already been teaching adult literacy ESOL without formal training or qualifications
- Anyone who wishes to develop an additional specialization in teaching ESOL
- Anyone interested in preparing to teach English Overseas

Application Deadlines

An application is required to enter this program.

2011-2012 Cohort # 1: Applications for the Summer Intensive, July 8, 2011 – July 22, 2011 TESLA program are due by [June 4, 2011](#)

2011-2012 Cohort # 2: Applications for the October 1, 2011 – December 20, 2012 TESLA program are due by [August 31, 2011](#)

TESLA Certificate of Completion

The **TESLA Certificate Program** is a rigorous program that provides adult educators a firm foundation in current theory and best practice in the fields of Teaching English to Speakers of Other Languages and Applied Linguistics. In order to qualify for an official **TESLA Certificate of Completion** for the 2011- 2012 Certificate year, you must attend 40 hours of face-to-face classes and complete all TESLA Online Moodle Module tasks in 2011-2012 and a 32-48 hour teaching practicum.

Expected Level of Commitment

The LAC TESLA Certificate Program requires a significant level of commitment in time and energy from participants. In this program, participants attend 40 hours of face-to-face classes over either a two-week or a 12 month period. In addition, they accumulate 70 – 140 hours of study and reflection as part of an online community of practice that continues as a peer mentoring community after the completion of the program. A 32-48 hour teacher practicum is also required to qualify for this certificate.

Tuition and Fees

The tuition is \$1500.00 for both the Summer Intensive Program and the Year-Long Program.

\$150.00 of this tuition fee is due with the TESLA Application. \$100 is refundable if you are not accepted in the program.

For more information, contact Marilyn J. Rymniak at *marilyn@lacnyc.org* or at 212-803-3322 or log onto <http://lacnyc.org/profdev/TESLA>

TESLA Application Form

Mark the program below that you are applying to. Please submit a hard copy of this application with supporting materials by the appropriate deadline date listed below for the program you are applying for:

- TESLA Cohort # 1: June 4, 2011
- TESLA Cohort # 2: August 31, 2011

CONTACT INFORMATION				
Last Name	First	MI.	Business Phone	Home Phone
Program Name (if applicable)			Job Title	Cell Phone
Mailing Address			Number of years in current position	Number of people you supervise
City	State		Email Address (Very Important!)	
Zip code				
<p>Enclose the following with this application:</p> <ol style="list-style-type: none"> 1. Resume or Brief Bio – describe your personal and academic history and work background – include all work history not just positions related to adult education. 2. Personal Statement – Enclose a personal statement of approximately 150 – 200 words explaining why you are interested in participating in the TESLA certificate program. Include a statement regarding how completing this program will help you attain your goals. If applying for financial assistance, please include a statement of need. 3. Professional or Personal Recommendation – Enclose a letter from someone familiar with your work or personal background on why you would be a good candidate for the TESLA program. 4. Financial Assistance – The Literacy Assistance Center provides partial financial assistance to a limited number of participants in this program. Request for Financial Assistance must be submitted with this application. Payment plans can also be arranged for those not receiving financial assistance. 				

Statement of Commitment

Please complete the following and submit this by the appropriate deadline date with your application:

“Yes, I can commit my time and energy to the requirements of this program which include attending 40 hours of face-to-face classes over either a two-week or a 12 month period, completing all online tasks required as part of an online community of practice that will continue as a peer mentoring community after the completion of the program, completing a 32-48 hour teaching practicum”

Participant Signature _____ Date: _____

***If required by the organization I am employed by, I affirm that this application is being submitted with approval and support of my immediate supervisor.**

Signature of Direct Supervisor _____ Date: _____

There are 3 possible options for you to submit this application:

Option 1: Submit this application electronically to Marilyn J Rymniak at marilyn@lacnyc.org

Option 2: Submit your application by fax to 212- 785-3685
Attention to: Marilyn J. Rymniak

Option 3: Submit your application by mail to the following address:
Marilyn J. Rymniak, Director, TESLA Certificate Program
Literacy Assistance Center
39 Broadway, Suite 1250 (12th Floor)
New York, New York 10006

Application Payment can be made by check made out to “The Literacy Assistance Center” or online by credit card. For credit card payments see www.lacnyc.org/profdev/TESLA