



TESLA Tuition Payment Plan

The full tuition for this program is due by the first day of class, Friday, July 8, 2011 for the Summer Intensive Program or Saturday, October 1, 2011 for the Year-Long program.

For those unable to pay the full tuition by the start of class, the LAC also makes available the following Tuition Payment Plan. This payment plan is separate from Tuition Assistance Grants.

The following payment plan has been developed for your convenience in attending the Teaching English as a Second Language to Adults (TESLA) Certificate program.

All payments made by check should be made out to "The Literacy Assistance Center". If you prefer to pay by credit card, go to the Payment by Credit Card link found on the LAC website: <http://lacnyc.org/profdev/TESLA>

- Course Fees **\$1500** covers all course fees: application, course, materials & practicum
- **\$150** application, seat reservation and processing fee-due with application by the posted deadline date (**\$100** refundable if not accepted into the program)
 - **\$1350** due by the start of class unless tuition payment arrangements have been made with the LAC.

LAC Tuition Payment Arrangements Plan

Application + Processing Fee	\$150	due when one applies for enrollment
First Payment	\$675	due on the first day of class
Final payment	\$675	due by 7/18/11 (for Summer Intensive) or 2/4/12 (for Year-Long)

No refund requests can be processed once the program begins.

Anyone requesting more flexible payment arrangements will be required to fill out a payment arrangements form with Mr. Craig Tozzo, Chief Financial Officer, Literacy Assistance Center. Please contact Mr. Tozzo at 212-803-3339, or at craigt@lacnyc.org for any questions regarding tuition payments and payment arrangements.