

Dear Adult Literacy Colleagues,

The [Literacy Assistance Center](#) (LAC) is honored to be granted the opportunity to provide professional development and technical assistance to DYCD programs offering Adult Basic Education (ABE) and High School Equivalency (HSE) services over the next three years. The following catalog of services is based on the staff development needs survey that was distributed to program leadership in July, 2014. This year we aim to provide you with a strong foundational knowledge about the Common Core and the Test Assessing Secondary Completion (TASC). We also aim to compliment that knowledge with an overview of the evidence-based and standards-aligned instructional skills and strategies in order to support programmatic and student success.

All of the workshops listed on the following pages will be held at the LAC. We are located at:

**39 Broadway, Suite 1250
New York, New York 10006**

We use a registration system called EventBrite, and request that you register online using the hyperlinks found by clicking on the dates of services on the following pages. You do not need to print out the ticket, but you will need to “check in” at the front desk before entering the workshops.

My name is Shannon Allen and I am the LAC project lead for this programming. Please feel free to contact me at any point with questions or concerns related to our service.

I will be sending out a list of upcoming workshops the first Friday of every month. We look forward to serving and working with you over the year.

Best,
Shannon Allen
Director of Special Projects
Shannona@lacnyc.org; 212-803-3303

DYCD Adult Literacy

ABE & HSE Programs

Professional Development Workshops & Webinars

Literacy Assistance Center (LAC)



2014-2015

Fall, 2014

Webinar: Overview and Updates on the Common Core and TASC

<p>Shannon Allen Fri., Sept. 26th 10-11:30 am</p>	<p>This 90 minute webinar will be offered at the beginning of each fall and spring. The purpose of this webinar is to provide participants with an overview of the Common Core and TASC policy updates and to answer related questions.</p>
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Webinar and Workshop Series: Taking on the TASC

Reading: Shannon Allen		<p>This series is designed to provide participants with a broad overview of each TASC subtest, the standards that informed them, and their implications for instruction and planning.</p> <p>Each 1-hour webinar will provide participants with an overview of a TASC subtest and the standards that informed its development. You are welcome to attend any or all of these webinars in isolation or in concert with the associated workshops.</p> <p>Each 4-hour workshop will provide participants with an opportunity to translate what they have learned in the webinar to planning and instruction. During each workshop facilitator will demonstrate and model effective planning and evidence-based instructional strategies for each subtest. Participants will walk away from each workshop with standards-aligned and evidence-based activities and/or lesson plans and access to resources for teaching each subject. You are strongly encouraged to attend the associated webinars before attending the workshops as that information will not be repeated in the workshops.</p> <p>Register for each offering separately. Webinar registration will close the day before the webinar at 5pm.</p> <p>Webinar links will be sent to registered participants before 5pm on the day before the webinar.</p>
Webinar:	Tues., Sept. 30th 5-6:30pm	
Workshop:	Fri., Oct. 3rd 1230-430pm	
Writing: Shannon Allen		
Webinar:	Tues., Oct. 7th 5-6:30pm	
Workshop:	Fri., Oct. 10th 1230-430pm	
Social Studies: Shannon Allen		
Webinar:	Tues., Oct. 14th 5-6:30pm	
Workshop:	Fri., Oct. 17th 10am-2pm	
Math: Cynthia Bell		
Webinar:	Fri., Oct. 17th 2pm-3pm	
Workshop:	Fri., Oct. 24th 10am-2pm	
Science: Lizelena Iglesias		
Webinar:	Fri., Oct. 24th 10am-11am	
Workshop:	Fri., Oct. 31st 9am to 1pm	

Transfer of Training Workshop for Program Managers and Monitors: CC Aligned Lesson and Activity Rubrics

Shannon Allen & Cynthia Bell
November 7th
 1pm-4pm

The purpose of this 3-hour workshop is to familiarize program monitors and directors with [EQUIP's Tri-State Rubrics](#) for English Language Arts and Math. Participants will learn how to use each rubric to assess and evaluate lessons and practice using these rubrics with exemplary Common Core-aligned lessons.

Program-based visits and services

Shannon Allen
 Mid-November – December

The purpose of these program-based visits and services is for the LAC to connect and build upon the professional development offered this fall at your site and in your classrooms. We will work with each program manager to determine what each 3-hour visit will entail. Program-based services include a choice of observation and individualized teacher coaching, consultation with program managers, program-based workshop for staff, or other contextualized services.

We will make a maximum of 10 3-hour site visits in the fall and they will be scheduled by borough.

Spring, 2015

Webinar: Overview and Updates on the Common Core and TASC

<p>Shannon Allen January 16th 10-11:30am</p>	<p>As of January 1, 2014, the TASC will enter its second stage of development. Find out what this means for you and your program during this overview of the TASC with policy updates and question and answer session.</p>
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Workshop Series: The Next Generation of Science and High Emphasis Core Ideas

<p>Life Science: Genetics Lizelena Iglesias Fri., February 27th 10am-1pm</p>	<p>How are physical characteristics transmitted from parent to offspring? This question can be answered from different angles. During this workshop participants will explore basic genetic concepts such as heredity, traits, genes, DNA and chromosomes.</p>
<p>Life Science: Evolution Lizelena Iglesias Fri., March 6th 10am-1pm</p>	<p>Have you considered teaching evolution as a way of tying life sciences topics together? The science subtest of the TASC is based on the Next Generation Science Standards (NGSS). The Life Sciences Fourth Core Idea of these standards is related to biological evolution. This two part workshop will help participants integrate evolution into HSE classrooms so that it can be taught regardless of prior science experience. Review the concepts and basic mechanisms of evolution and explore teaching evolution through hands-on instruction along with effective strategies that stress critical thinking. Learn how our understanding of evolution is continually changing by new discoveries and new methods of looking at evidence.</p>
<p>Earth & Space Sciences: Plate Tectonics Lizelena Iglesias Fri., March 13th 10am-1pm</p>	<p>Explore how and why the Earth is constantly changing. The theory of plate tectonics unifies the distribution of volcanoes, earthquakes, ocean trenches, and mountains around the globe. Review the consequences of plate tectonics, including the prevalence and distribution of earthquakes and volcanoes, the ripping of deep ocean trenches, the heightening of mountains, all culminating in the formation and destruction of dry land, which in turn affects our living patterns, our ocean currents and our climate.</p>

Workshop Series: Common Core Math Mastery

<p>8 Standard Mathematical Practices Cynthia Bell March 6, 2015 1pm-4pm</p>	<p>Have you ever wondered how to apply the Common Core State Standard mathematical standard practice “Make sense of problems and persevere in solving them,” or even what it means? In this workshop, educators will learn how the eight standard practices of mathematics should affect instruction and student learning and engage in various tasks and activities that are aligned to the standard practices.</p>
<p>Conceptual Understanding: How to identify core concepts behind math skills Cynthia Bell March 20, 2015 1pm-4pm</p>	<p>Typical mathematics instruction is designed to teach students specific steps for mathematical skills. Consequently, this instruction makes it difficult for students to develop coherence and make sense of complex mathematics. This workshop will instruct educators how to understand the differences between concepts and procedures and then how to identify concepts.</p>
<p>Creation and Adaptation: How to Build Common Core Math Lessons Cynthia Bell March 27, 2015 1pm-4pm</p>	<p>This workshop will build from the 8 Standard Mathematical Practices workshop, and develop educators’ knowledge of the instructional shifts for mathematics. Additionally, this workshop will help educators understand how the three components of the CCSS should work cohesively to develop engaging lessons/units.</p>

Workshop Series: Social Studies Curriculum and Lesson Planning

<p>Instructional Planning for SS Shannon Allen April 3, 2015 2pm-5pm</p>	<p>This workshop will provide participants with an overview of basic instructional design principles. Participants will outline and draft a Social Studies curriculum map (or syllabus).</p>
<p>Lesson Study Shannon Allen April 10, 2015 2pm-5pm</p>	<p>This workshop will engage participants in a close reading and evaluation of an exemplary Common Core- and TASC-aligned lesson plan. Participants will work on adjusting the lesson plan so that it is suited for their classroom and students.</p>
<p>Activity & Lesson Development Shannon Allen April 17, 2015 2pm-5pm</p>	<p>During this workshop, participants will choose from one of four themes and texts and work with others to outline and develop a lesson plan. We will use the last hour of the session for each group to present their ideas to the group.</p>

Program-based visits and services

<p>Shannon Allen May – June</p>	<p>The purpose of these program-based visits and services is for the LAC to connect and build upon the professional development offered this fall at your site and in your classrooms. We will work with each program manager to determine what each 3-hour visit will entail. Program-based services include a choice of observation and individualized teacher coaching, consultation with program managers, program-based workshop for staff, or other contextualized services.</p> <p>We will make a maximum of 11 the remaining 3-hour program-based site visits in the fall and they will be scheduled by borough.</p>
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ABE/HSE Teacher Share

<p>Shannon Allen June 5, 2015 2pm-5pm</p>	<p>There’s learning about and engaging with new standards and then there’s actually seeing standards in action. During this final session, three teachers selected from the field will share and demonstrate their exemplary standards-aligned lesson plans and activities that they have tried and tested in the classroom.</p>
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LAC Staff Bios and Contact Information

Shannon Allen provides ABE, Pre-HSE, and HSE teachers with evidence-based Literacy and Social Studies professional development for the LAC. Shannon has worked in the field of Adult Education since 2002. She has expertise in: the Common Core Learning Standards for English Language Arts; related best practices in Reading, Writing, and Social Studies instruction for adult learners; and the Test Assessing Secondary Completion. Before coming to work for the LAC in 2007, Shannon worked as a curriculum developer for the NYC Mayor's Office of Adult Education and as a Pre-GED and GED instructor in both Harlem and Philadelphia. She is the project lead for DYCD OSY TA Services. Shannona@lacnyc.org; 212-803-3303

Cynthia Bell is a professional developer for the LAC, where she facilitates and develops Math workshops. She received her bachelor's degree from Florida International University and completed her master's at the Steinhardt School of Education at New York University. She began teaching the reading, writing, and mathematics sections of the SAT and subsequently transitioned into teaching ABE, pre-GED, and GED mathematics. She has taught high school equivalency and college transition mathematics for the last seven years with a focus on instruction rooted in the Common Core State Standards. cynthiab@lacnyc.org; 212-803-3306

Be Jensen is a Senior Professional Development Associate who has provided professional development in programmatic and instructional management and leadership development to adult and family literacy providers in all five boroughs of New York City for the last seven years. Be specializes in TESOL, Diversity, Program Quality Improvement and is a CAL-certified BEST Plus & NYSED-certified TABE Test trainer. As an NYU-certified executive and organizational coach, Be has coached several rising stars as they transition into their roles as new leaders in the adult literacy field. She received the Literacy Recognition Award in 2006 for her valuable contribution, commitment, and dedication to the field of adult literacy. bej@lacnyc.org; 212-803-3349

Lizelena Iglesias provides ABE, Pre-GED and HSE teachers with evidence-based Literacy and Science professional development as a consultant for the LAC. Lizelena holds a B.S. in Biology from Havana University and a Masters of Education from Framingham State University. She has been certified for IRC Differentiation by Western Carolina University and holds an International Baccalaureate Certification. In 2007 Lizelena joined Make the Road New York as an ESOL/Literacy, participated in the creation and development of its GED/HSE program in 2009, and developed HSE curricula as the program's coordinator and primary instructor. Lizelena has also taught ESOL at the New York City College of Technology and Queensborough Community College.